

*Cork Educate Together Secondary School*  
*Board of Management (BOM) Meeting*  
**Agreed Report**

<b>Meeting Number:</b>	1
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<b>Date:</b>	27.10.2016
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<b>Attendees:</b>	Eric H, Colm O'C, Rachel D, Abby O'R, Noah D, Laura N, Susanne F, Joe F, Pam O'L.		
<b>Chair:</b>	EH	<b>Minutes:</b>	COC
<b>Apologies:</b>			
<b>Location:</b>	Carrigaline ETNS		

### Agenda

1. Welcome
2. Role of the Board
3. BOM Training
4. Finance Sub-committee
5. Principal's Report
  - Child Protection Report
  - Accommodation 2017/18
  - Policies
  - Training
  - Enrolment 2017/18
6. AOB

### Minutes

1	<b>Welcome:</b> Introductions were made and Eric thanked everyone for their time and commitment. A special welcome was made to our student nominees.
2	<b>Role of the Board:</b> Eric outlined the function of the Board and the organizational norms under which it will operate. The nomination of two "Community Representatives" was also discussed.
3	<b>BOM Training:</b> Colm and Eric noted the upcoming BOM training and what it entailed.
4	<b>Finance Sub-Committee:</b> Rachel outlined the individual DES grants received to-date; the benefit of the ongoing support received from the FSSU; the structure of the monthly accounts to be presented to the BOM for oversight purposes and the workings of the Finance Subgroup. Joe F joined this subgroup and will be added as a signatory to the cheque account.
5	<b>Principal's Report:</b> <ul style="list-style-type: none"> <li><b>-Child Protection Report-</b> Colm informed the Board that no Child Protection issues had arisen since the school had opened.</li> <li><b>-Accommodation 2017/18-</b> Colm and Eric informed the Board that, as yet, we do not know where the school will be located next year. The DES recently expressed an interest in the possibility of locating the school in a local GAA club. Niall, Eric and Colm visited the club, were warmly welcomed and forwarded our findings to the DES. It was decided to start a campaign to gain the support of local politicians in our efforts to secure and permanent site and/or suitable short-term temporary accommodation for 2017/8. Pam volunteered to coordinate a PR group and to investigate a social media strategy.</li> <li><b>-Enrolment 2017/18-</b> The link between the issues of accommodation and enrolment was then discussed. Significant interest has been shown in recent weeks, with over 100 applications having been received for 2017/8. The questions of how to meet this demand and whether the school will</li> </ul>

	<p>ultimately have 600/1000 students followed; as did concerns regarding the need to grow in an orderly fashion and the relationship with the start-up group in Cork City centre.</p> <p><b>-Policies-</b> Colm informed the group of the ongoing Policy Audit currently being undertaken in the school and</p> <p><b>-Training-</b> Colm updated the Board on the recent Restorative Practice and Schoology training for the staff.</p>

### Action Items

Number	Action Details	Responsible	Date Raised	Due Date
1	It was agreed to approach two potential community representatives to assess their interest/availability.	Eric	27/10/2016	17/11/2016
2	Link to JMB BOM course registration to be sent out to members.	Colm	27/10/2016	28/10/2016
3	Pam to begin the organization of a PR campaign and social media strategy.	Pam	27/10/2016	17/11/2016
4	It was agreed to contact the GAA club in order to see if the DES had contacted them re the use of their site.	Colm	27/10/2016	17/11/2016

### AOB

None

### DATE AND VENUE OF NEXT MEETING

Thursday 17<sup>th</sup> November Carrigaline ETNS