



Cork Educate Together Secondary School Parents Council Agenda

Date: March 7, 2017

Meeting: CETSS PC4

Venue: Blackrock Castle Observatory

Attendees: Denise Isaque, Maria O'Sullivan, Sue Fiessler, Laura Maher, Lucie Hrusova, Darragh O'Riordan, Riccardo Vallebella, Mike Deeney, Jon Isaque, Katarzyna Pyrz

Apologies: Joe Feller, Francesca Castellano, Jane Maher Loughan, Clair Mac Sweeney

Item	Notes
Minutes	<p>Kasia gave an overview of minutes from PC3</p> <p>Comments on the minutes:</p> <ul style="list-style-type: none"> - Jerrieann's document online worth having a look at as it specifies ways in which parents could get involved - Insurance documents put online by David in the Parents Zone - Outreach: Two coffee mornings already organised <p>Two events coming up – social night out and Ziplt – more information about it online</p>
Planning of events for the rest of the school year	<p>Discussed Ideas:</p> <ul style="list-style-type: none"> - Child's Day Event (1st June) – Sports Day, Picnic - Celebration Event – to mark the achievement of the entire school's community in the first year - Proposal – invite students assembly and staff council to co-organise an event - Fundraising event – outing focused on celebrating children and raising funds for the Parents' Council and the school's needs - Wellbeing Week events – some parents have already contacted school with initiatives
Working Groups update	<p>STEAM Group – Engineering Week – Some parents going to school on Friday</p> <p>Policy working group – coming up with a protocol of reviewing to clarify the process and scope</p>
Lobbying	<p>Parking the lobbying group as for now – will be activated when it is required</p>
PC Online Presence	<p>We will need to create open space for parents online at the school's website as a part of the overall PR for the Parents' Council</p>



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Current Items	Finalising minutes – the PC has an informal procedure – more formal method based on BOM's procedures was suggested (Sue) and discussed
AOB	Newsletter – Sue volunteered to come up with plan for the first ever school's newsletter

ACTION POINTS:

- Jon to contact Colm to find out what is planned for the remaining part of the school year (ACTIONED)
- Depending on the results of the above consultation Jon/Kasia to discuss with the school possible parents involvement; if required, students assembly and staff council will be invited to collaborate in organisation of an event
- Wellbeing Week – Kasia to contact Pam to find out what is being planned and how parents could get involved (ACTIONED)
- PC Operational Members – to put a point on the agenda for the next meeting and to advertise it that all are welcomed to come up with a plan of specific activities for the next year (ACTIONED)
- PC Operational Members – to come up with a blurb for the online presence
- PC Operational Members - to note down that the PC constitution will need to be reviewed in Sept/Oct 2017 to include the process of finalising minutes
- Sue will contact Colm about the school's newsletter and gather information/content for it
- Sue will propose the Parental Involvement Policy to the school – PC will be responsible for the development of the policy